



CENTRAL BANK
of BELIZE



CAREER OPPORTUNITY

EXAMINER-IN-CHARGE, OFF-SITE SURVEILLANCE

The Central Bank invites qualified individuals to join its Supervision Department.

The Examiner-in-Charge, Off-site Surveillance, will lead and supervise an assigned team and ensure the timely execution of the off-site surveillance programme for a portfolio of supervised institutions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Supervise members of the off-site surveillance team.
- Assist in developing operational plans for the off-site surveillance of supervised institutions, based on a risk-based framework.
- Review assessment reports on compliance with the provisions of the Domestic Banks and Financial Institutions Act (DBFIA), International Banking Act (IBA), Credit Unions Act (CUA), Moneylenders Act (MLA), National Payment System Act (NPSA), and the Money Laundering and Terrorism (Prevention) Act (MLTPA) and their accompanying Regulations and Guidelines.
- Review and process applications for the licensing and registration of banks, credit unions, money lenders, payment service providers, and other supervised institutions in accordance with the relevant licensing and registration regime.
- Prepare periodic reports for submission to the Board and other stakeholders on the financial status, performance, and regulatory status of licensed institutions.
- Review the off-site surveillance team's analyses of the assigned institutions' audited financial statements and advance recommendations for actions.
- Assist with drafting instructions to guide the development of regulations, practice directions, circulars, and guidelines to be issued under the DBFIA, IBA, CUA, MLA, and NPSA.
- Take appropriate actions to ensure that corrective actions arising from on-site examinations are addressed by licensed institutions.

The applicant should possess the following:

EDUCATION AND EXPERIENCE

- Preferred qualification: a master's degree in accounting, banking, finance, or economics from a recognised university, with at least five years of relevant experience in the supervision and regulation of financial institutions.
- A minimum of a bachelor's degree in accounting, banking, finance, or economics from a recognised university with at least seven years of relevant experience.

TECHNICAL KNOWLEDGE

- Familiarity with the Central Bank of Belize Act, DBFIA, IBA, CUA, MLA, NPSA, and their accompanying Regulations and Guidelines; Strong supervisory skills; Knowledge of international best practices and standards recommended by relevant standard-setting bodies; and Proficiency in Microsoft Office Suite.

COMPETENCIES

- Analytical Ability, Communication, Customer Focus, Digital Ability, Initiative, Interpersonal Relations, Organisational Ability, Problem Solving/Judgement, Decision Making.

Submit the following documents by **Wednesday, 16 April 2025**:

- Central Bank Employment Form (available online)
- Curriculum Vitae
- Copies of university transcripts, degrees, and any other personal certificates
- Two (2) current references (one must be from a previous employer)

Applications should be addressed to:

Manager, Human Resources Department
Central Bank of Belize
P O Box 852 or Gabourel Lane
Belize City, BELIZE

Ref: Examiner-In-Charge, Off-site Surveillance- Supervision Department

Email: hr@centralbank.org.bz or online at www.centralbank.org.bz
(All applications will be held in strict confidence.)